BOARD POLICY 810.1

ARTICLES OF LOCAL CAMPUS GOVERNMENT FOR THE UNIVERSITY OF ARKANSAS, FAYETTEVILLE (Effective July 1, 1996)

PREAMBLE

IN ADOPTING THIS POLICY FOR ARTICLES OF LOCAL CAMPUS GOVERNMENT FOR THE UNIVERSITY OF ARKANSAS, FAYETTEVILLE, THE BOARD OF TRUSTEES, ON ITS OWN MOTION, MAY AT ANY TIME REVIEW, AMEND, REVISE, OVERRULE OR AFFIRM ANY MATTER, POLICY, RESOLUTION OR LEGISLATION THAT MAY BE ADOPTED BY ANY GROUP REFERRED TO HEREINAFTER.

ARTICLE I - THE FACULTY

A. Authority

- 1. The faculty, acting under the Board of Trustees, shall have responsibility for all matters of academic concern. Such matters shall include, but not be limited to:
 - a. admission requirements; transfer of credits; withdrawals; academic honesty; scholastic probation, suspension and dismissal;
 - b. curriculum and courses;
 - c. degrees and requirements for degrees;
 - d. University academic calendars and schedules;
 - e. award of academic honors.
- 2. The faculty may make recommendations on any institutional matter of faculty concern. Such matters shall include, but not be limited to:
 - a. policies regarding faculty status, including appointments, promotions, granting of tenure, retirement, nonreappointment, and dismissal;
 - b. policies affecting the general welfare, working conditions, and the services performed by and for the faculty; and
 - c. policies relating to academic and professional research and other scholarly and creative activities.
- 3. The faculty may propose legislation by majority vote of those present and voting at any meeting of the faculty. Such proposed legislation shall be referred to the Faculty Senate for action.
- 4. The faculty shall have responsibility for interpretation of its own policies.
- 5. The following members of the faculty shall be eligible to vote for the Faculty Chair, the Faculty Vice Chair, and members of the Faculty Senate: those holding a half-time

- (or greater) faculty appointment who are tenured or on the tenure track or have been declared eligible to vote by the Faculty Senate, and those in their third (or greater) consecutive year of full-time appointment who are instructors or lecturers.
- 6. The faculty shall have responsibility for the establishment of a judicial system for graduate and undergraduate students which includes a code of conduct, and any such judicial system established prior to July 1, 1996 shall remain in effect, subject to the continuing jurisdiction of the Faculty Senate;
- 7. The faculty shall have the exclusive authority to adopt amendments to Articles I, II and III under the procedures outlined in Section D of this Article.

B. Officers and Duties

- 1. The officers of the faculty shall be the Faculty Chair and the Faculty Vice Chair, each to be elected for a one-year term pursuant to rules adopted by the Faculty Senate, and the Faculty Secretary, to be appointed by the Faculty Chair for a one-year term.
- 2. The term of office of each officer shall begin July 1.
- 3. The Faculty Chair shall:
 - a. call, and preside over, meetings of the faculty;
 - b. be the Chair-elect of the Faculty Senate;
 - c. appoint faculty members to standing committees of the faculty;
 - d. establish *ad hoc* committees as deemed appropriate, appoint the members of such committees, and appoint persons or panels advisory to the Chair as deemed appropriate;
 - e. see that the *Faculty Handbook* is updated each year and made available on line; and
 - f. perform such other duties as the Faculty Chair deems appropriate to the office.
- 4. The Faculty Chair shall not serve consecutive terms. Should the Faculty Chair be unable to complete the term of office, the Faculty Vice Chair shall become, for the unexpired term, Faculty Chair and Chair-elect of the Faculty Senate.
- 5. The Faculty Vice Chair shall:
 - a. assist with the duties of the Faculty Chair;
 - b. be the Vice Chair-elect of the Faculty Senate; and
 - c. act for the Faculty Chair at such times as the latter may be unable to perform his or her duties.

Should the office of Faculty Vice Chair become vacant during the term of office, a new Faculty Vice Chair shall be elected for the unexpired term pursuant to rules adopted by the Faculty Senate.

7. The Faculty Secretary shall:

- a. serve as Secretary of the faculty and of the Faculty Senate;
- b. record and distribute the minutes of each meeting of the faculty and of the Faculty Senate:
- c. aid the Chair in election procedures and such other matters as the Faculty Chair may deem appropriate to the office; and
- d. file a copy of the minutes in the office of the Vice Chancellor for Academic Affairs as the office of record.

C. Meetings

- 1. The Faculty Chair shall call a regular meeting of the faculty once during the fall semester and once during the spring semester. The Faculty Chair shall also call a special meeting within 15 business days of receipt of a petition for such meeting signed by 20 or more members of the faculty, and such other special meetings as the Faculty Chair deems appropriate.
- A meeting notice and tentative agenda shall be distributed by the Secretary to all
 members of the faculty at least five business days in advance of each regular or special
 meeting.
- 3. One hundred voting members of the faculty shall constitute a quorum at any regular or special session. An action of the faculty under Section A.2 & A.3 shall require a simple majority vote of those present and voting.
- 4. Minutes of each regular and special meeting of the faculty shall be distributed promptly to the Chancellor, all Vice Chancellors, and all members of the faculty. All minutes shall be available in the office of the Secretary for inspection by any interested person, and shall be deposited in the office of the Vice Chancellor for Academic Affairs as the office of record.
- 5. The faculty may grant floor privileges to non-members to participate in the discussion of appropriate items of business.

D. Procedures for Amendment of Articles I, II and III

- 1. One or more proposed amendments of these Articles may be presented to the Faculty Senate at any regular or special meeting. Any such proposal may be amended at that same meeting by majority vote of those present and voting, a quorum being present.
- 2. A recommendation to amend these Articles shall not be voted upon at the same Faculty Senate meeting at which the proposed amendment was presented. If such proposal is amended by the Faculty Senate, the amended proposal shall not be voted upon at the same meeting at which such proposal was amended.
- 3. A recommendation to amend these Articles adopted by the Faculty Senate shall be referred to the Faculty for approval or rejection. If approved by a three-fifths vote of those present and voting at a regular or special meeting of the Faculty, a quorum being present, such recommendation shall be promptly forwarded to the Chancellor with a request that it be promptly forwarded to the Board with the Chancellor's own recommendation regarding the proposed amendment.
- 4. An amendment of these Articles shall be effective from the time of its adoption by the Board of Trustees, or at a future time specifically set by the Board of Trustees.

ARTICLE II - THE FACULTY SENATE

A. <u>Authority</u>

- 1. The Faculty Senate shall exercise general legislative powers for the faculty as outlined in Article I, Section A.
- 2. The Faculty Senate shall have sole jurisdiction over:
 - a. admission requirements; transfer of credits; withdrawals; academic honesty; scholastic probation, suspension, and dismissal;
 - b. curriculum and courses;
 - c. degrees and requirements for degrees;
 - d. award of academic honors;
 - e. recommendations to the Board of Trustees of the names of individuals to receive honorary degrees.
- 3. The Faculty Senate will report to the Campus Council for informational and advisory purposes all legislation which it passes.

- 4. The Chancellor may veto any action of the Faculty Senate within 30 days after receipt of the action. He may suspend the action for 30 days and seek Campus Council advice before taking action on the legislation.
- 5. At its next regular or special meeting after the Chancellor has vetoed Faculty Senate legislation, the Faculty Senate may, by a vote of at least three-fifths of those present and voting with a quorum present, appeal the matter to the President of the University. In this event, if the issue is not resolved within thirty days, the President shall submit the matter to the Board of Trustees.
- 6. The Faculty Senate shall have sole jurisdiction to pass legislation that negates or approves any action of the faculty of any college or school, of the at-large faculty, or of any other group of the faculty, provided however that if such legislation of the Faculty Senate directly affects students or staff, and is not within the sole jurisdiction of the Faculty Senate, it shall be referred to the Campus Council for final action.
- 7. The Faculty Senate shall have sole jurisdiction to pass legislation for the establishment of a judicial system for graduate and undergraduate students which includes a code of conduct, and any such judicial system established prior to July 1, 1996 shall remain in effect, subject to the continuing jurisdiction of the Faculty Senate;
- 8. The Faculty Senate may refer to the faculty proposed amendments of these Articles as under the procedures outlined in Article I, Section D above.

B. <u>Membership</u>

- 1. Each member of the Faculty Senate shall be a member of the faculty who is eligible to vote for members of the Faculty Senate.
- 2. The voting membership of the Faculty Senate shall consist of the Chair, the Vice Chair, and 45 representatives elected pursuant to paragraphs 4-8 below.
- 3. The Chancellor, the Vice Chancellor for Academic Affairs, the dean of each college or school (including the Graduate School and Continuing Education), the dean (or director) of University libraries, and the directors of women's and men's intercollegiate athletics, shall be non-voting members of the Faculty Senate. This provision does not preclude any dean or director from election as a voting representative pursuant to paragraphs 4-8 below.
- 4. The members of each separate faculty (identified in Article III, Section A.l) who are eligible to vote shall elect for staggered two-year terms one Faculty Senate representative for each 25 such members of that separate faculty, except that each

- separate faculty shall be entitled to at least one representative. Each separate faculty shall establish its own procedures for the election of these representatives.
- 5. During each fall semester, the Faculty Secretary shall determine and report (a) the total number of members of each separate faculty who are eligible to vote for Faculty Senate representatives, and (b) on the basis of one representative for each 25 of such faculty, the number of Faculty Senate representatives allocated to each separate faculty. For this purpose, no person shall be counted as belonging to more than one separate faculty; should any person's separate faculty be unclear, that person shall specify the separate faculty in which he or she should be counted.
- 6. The election of Faculty Senate representatives by the separate faculties shall follow announcement of the results of the election of campus-wide representatives to the Faculty Senate pursuant to paragraph 7 below.
- 7. Campus-wide representatives shall be elected to the Faculty Senate for staggered twoyear terms, the number of campus-wide representatives to be equal to 45 minus the total number of positions allocated to the separate faculties pursuant to paragraph 5 above.
- 8. The Faculty Senate shall adopt rules for the election of campus-wide representatives. These rules shall provide for election by faculty eligible to vote as described in Article I, Section A.5 above.

C. Officers and Duties

- 1. The immediate past Faculty Chair and the immediate past Faculty Vice Chair shall be the Chair and Vice Chair, respectively, of the Faculty Senate.
- 2. Should the Chair of the Faculty Senate be unable to complete the term of office, the Vice Chair shall become, for the unexpired term, Chair of the Faculty Senate.
- 3. The Faculty Secretary shall serve as Secretary of the Faculty Senate, but with voting privileges only if entitled thereto by virtue of election to the Faculty Senate.
- 4. The duties of the officers of the Faculty Senate shall be those normally associated with their respective offices.

D. Meetings

1. The Faculty Senate shall meet at least three times each semester, and at such additional times as the Chair of the Faculty Senate deems appropriate.

- A meeting notice and tentative agenda shall be distributed by the Secretary to all members of the faculty at least three business days in advance of each regular or special meeting of the Faculty Senate.
- A majority of the members of the Faculty Senate shall constitute a quorum at any
 meeting. An action of the Faculty Senate shall require a simple majority vote of those
 present and voting, a quorum being present.
- 4. Minutes of each regular and special meeting of the Faculty Senate shall be promptly distributed by the Secretary to all members of the faculty, to the chairpersons of the Student Senate and the Staff Senate, to the Chair of the Campus Council, to Chair of the Agenda Committee of the Campus Council, to all vice chancellors and deans, and to the Chancellor. Minutes shall also be available in the office of the Secretary for inspection by any interested person and shall be deposited in the office of the Vice Chancellor for Academic Affairs as the office of record.

E. Committees

- 1. The Faculty Senate shall utilize the standing committees of the faculty.
- 2. The Faculty Senate may establish appropriate *ad hoc* committees. Student, staff, and administration representatives shall serve on such committees as the Faculty Senate deems appropriate.
- 3. The Faculty Senate shall establish appropriate standing committees of the faculty and shall adopt rules for the appointment of faculty members to such committees.
- Student, staff, and administration representatives shall serve on faculty committees as
 the Faculty Senate deems appropriate and shall be appointed pursuant to the rules of
 each constituency.
- 5. There shall be a standing Committee on Tenure, elected by the tenured and tenure-track members of the faculty (pursuant to rules adopted by the Faculty Senate) and consisting of twelve tenured members of the faculty. Four members shall be elected each year for terms of three years each, such terms to begin on July 1. Should a committee member be unable to complete the first 30 months of the three-year term, the Faculty Chair shall supervise a special election to fill the vacancy. The Tenure Committee shall elect its own chair from its membership.
 - a. The Tenure Committee may, on its own initiative, make recommendations regarding faculty status to appropriate officers and bodies.

b. Whenever any question concerning faculty status is referred to the Tenure Committee, including a question concerning a specific faculty member's tenure, promotion, appointment, dismissal, retirement, and the like, the Tenure Committee shall make a recommendation on such question to the Vice Chancellor for Academic Affairs, the Chancellor, the President, the Board of Trustees, or other appropriate officers. Such questions may be referred to the Tenure Committee by any member of the faculty, a department chairperson, a dean, a director, or any administrative officer, after proper grievance procedures have been followed.

ARTICLE III - COLLEGE, SCHOOL, AND AT-LARGE FACULTIES

A. <u>Separate Faculties</u>

- 1. The separate faculties shall be those of the: Dale Bumpers College of Agricultural, Food, and Life Sciences; College of Engineering; School of Law; School of Architecture; J. William Fulbright College of Arts and Sciences; College of Education and Health Professions; Sam M. Walton College of Business Administration; and University Libraries.
- 2. Each separate faculty shall be composed of those members of the faculty as described in Article I, Section A.5 above.
- 3. For purposes of voting on at-large faculty representatives, the faculty shall be composed of those members of the faculty described in Article I, Section A.5 above.
- 4. For purposes of Section B below, the Graduate School Faculty shall consist of the voting membership of the separate faculties who are authorized to serve on a graduate thesis or dissertation committee or to teach graduate courses and who are regularly involved in such graduate level activities, and such other persons as the Graduate School Faculty may elect.

B. Authority

- 1. Each separate faculty or the Graduate School Faculty may pass legislation concerning its own academic affairs. Such legislation shall be promptly referred to the Faculty Senate for review. The Faculty Senate may negate or approve such legislation, but is not required to do either.
- 2. Each separate faculty, as well as the Graduate School Faculty, shall adopt its own rules of procedure provided that they are not in conflict with policies of the Faculty Senate.

ARTICLE IV - THE STAFF

A. <u>Authority</u>

- 1. The staff, acting through the Staff Senate, shall have responsibility relating to the quality of the work life of the staff, the efficiency of the University's operations, and the staff's service to the campus community.
- 2. The staff, acting through the Staff Senate, may make recommendations on any matter of staff concern. Such matters shall include, but not be limited to:
 - a. fringe benefits;
 - b. University calendars and schedules;
 - c. compensation;
 - d. work schedules and working conditions;
 - e. hiring and dismissal procedures;
 - f. staff and administration evaluation;
 - g. grievance procedures;
 - h. environment and safety;
 - i. physical facilities; and
 - i. health and wellness.

B. Membership

In these Articles, "staff" shall mean all UAF employees eligible for fringe benefits who are not represented by either the Faculty Senate or the Student Senate.

C. Officers

The officers of the staff shall be the officers of the Staff Senate.

D. Meetings

Meetings of the Staff Senate shall be open to all members of the staff, and they shall have an opportunity to be heard as provided in by-laws adopted by the Staff Senate.

E. <u>Committees</u>

The Staff Senate shall establish appropriate standing committees of the staff and shall adopt rules for the appointment of members to such committees.

ARTICLE V - THE STAFF SENATE

A. <u>Authority</u>

- 1. The Staff Senate shall exercise general legislative powers for the staff.
- 2. The Staff Senate shall have sole jurisdiction to select the Staff Employee of the Quarter and the Staff Employee of the Year.
- 3. The Staff Senate will report to the Campus Council for informational and advisory purposes all legislation which it passes. Any legislation not within the sole jurisdiction of the Staff Senate shall be referred to the Campus Council for final action.
- 4. The Staff Senate shall elect the staff members of the Campus Council as specified in Article VI, Section B.1.c.
- 5. The Staff Senate shall act as the official liaison for staff with the administration, faculty, and students. The Staff Senate may review items of interest or concern brought to it by staff, administrators, faculty, and students.
- 6. The Chancellor may veto any action of the Staff Senate within 30 days of receipt of the action. He may suspend the action for 30 days and seek Campus Council advice before taking action on the legislation.
- 7. At its next regular or special meeting after the Chancellor has vetoed legislation of the Staff Senate, the Staff Senate may, by a vote of at least three-fifths of those present and voting with a quorum present, appeal the matter to the President of the University. In this event, if the issue is not resolved within 30 days, the President shall submit the matter to the Board of Trustees.
- 8. The Staff Senate may adopt amendments to Article V subject to approval of the Board of Trustees, provided, however, that such amendment may not alter those areas of sole jurisdiction reserved to the Faculty Senate or the Student Senate nor the procedures outlined in paragraph 3 above.

B. Membership

- 1. Each member of the Staff Senate shall be a member of the staff (as defined in Article VI, Section B) and shall be based in Fayetteville.
- 2. The voting membership of the Staff Senate shall consist of the Chair, the Vice Chair, and such others as provided in by-laws adopted by the Staff Senate.

3. The Associate Vice Chancellor for Administration and Human Resources shall be a non-voting member of the Staff Senate.

C. Officers and Duties

- 1. The officers of the Staff Senate shall be the Chair and the Vice Chair, each to be elected as provided in by-laws adopted by the Staff Senate.
- 2. The Chair of the Staff Senate shall:
 - a. call, and preside over, meetings of the Staff Senate;
 - b. act as spokesperson for the staff;
 - c. be a member of the Campus Council;
 - d. appoint staff members to University committees as provided in rules of the Staff Senate;
 - e. appoint members to standing committees of the staff;
 - f. establish *ad hoc* committees as deemed appropriate, appoint the members of such committees, and appoint persons or panels advisory to the Chair as deemed appropriate; and
 - g. perform such other duties as the Chair deems appropriate to the office.
- 3. Should the Chair of the Staff Senate be unable to complete the term of office, the Vice Chair of the Staff Senate shall become, for the unexpired term, Chair of the Staff Senate.
- 4. The Vice Chair of the Staff Senate shall:
 - a. assist with the duties of the Chair of the Staff Senate;
 - b. act for the Chair of the Staff Senate at such times as the latter may be unable to perform his or her duties; and
 - c. have such other duties and powers as provided in by-laws adopted by the Staff Senate.
- 5. Should the office of the Vice Chair of the Staff Senate become vacant during the term of office, the Chair of the Staff Senate shall call a special meeting of the Staff Senate to elect a new Vice Chair for the unexpired term. Nominations shall be made from the floor, and all nominees shall be current members of the Staff Senate.
- 6. The Associate Vice Chancellor for Administration and Human Resources shall appoint an individual from his or her office to serve as Recording Secretary and to provide clerical assistance to the Staff Senate and its officers.

D. Meetings

- 1. Regular meetings of the Staff Senate shall be held monthly, during regular office hours, and as provided in by-laws adopted by the Staff Senate.
- Special meetings of the Staff Senate may be called by the Chair, by a majority of the members of the Staff Senate, or otherwise as provided in by-laws adopted by the Staff Senate.
- 3. A majority of the members of the Staff Senate shall constitute a quorum at any meeting.
- 4. Minutes of each regular and special meeting of the Staff Senate shall be promptly distributed by the Recording Secretary to all members of the Staff Senate, to the chairpersons of the Faculty Senate and the Student Senate, to the Chair of the Campus Council Agenda Committee, to the Chair of the Campus Council, to all vice chancellors, to the Chancellor, and to the Associate Vice Chancellor of Administration and Human Resources. Minutes shall also be available for inspection by any interested person as provided in by-laws adopted by the Staff Senate.

E. <u>Committees</u>

- 1. The Staff Senate shall utilize the standing committees of the staff.
- 2. The Staff Senate may establish appropriate *ad hoc* committees.
- 3. The Staff Senate shall adopt rules to govern the appointment of staff to University committees.

ARTICLE VI - THE CAMPUS COUNCIL

A. Authority

- 1. The Campus Council shall exercise general legislative powers in connection with all legislation not reserved to the sole jurisdiction of the Faculty Senate, the Student Senate, or the Staff Senate.
- 2. All legislation initiated in the Faculty Senate, the Student Senate, or the Staff Senate shall be reported to the Campus Council for informational purposes. If the legislation is not within the sole jurisdiction of those bodies, it will require final action by the Campus Council for approval.

 The Campus Council may advise the Chancellor, the President of the University, and through the President, the Board of Trustees, on any matter of concern to the Campus Council including legislation reported by the Faculty Senate, the Staff Senate, and the Student Senate.

B. Membership

- 1. The voting membership of the Campus Council shall consist of the Chair of the Faculty Senate, the Vice Chair of the Faculty Senate, the ASG President, the President pro tempre of the Student Senate, the Chair of the Staff Senate, Vice Chair of the Staff Senate, 16 additional faculty representatives as specified in paragraph a below, 16 additional student representatives as specified in paragraph below, and 16 additional staff representatives as specified in paragraph c below, and administration representatives as specified in paragraph d below.
 - a. The 16 additional faculty representatives shall be voting members of the Faculty Senate and shall be elected for one-year terms by the Faculty Senate pursuant to its rules.
 - b. The 16 additional student representatives shall be voting members of the Student Senate and shall be elected for one-year terms by the Student Senate pursuant to its rules.
 - c. The 16 additional staff representatives shall be voting members of the Staff Senate and shall be elected for one-year terms by the Staff Senate pursuant to its rules.
 - d. The administration representatives shall be the Dean of Students, the dean of each college or school (including the Graduate School and the Global Campus), and the dean (or director) of University Libraries.
- 2. Should a faculty, student, or staff representative be unable to complete the term of office, the senate which elected that person shall elect a replacement member to serve for the unexpired term.
- 3. The Chancellor and all vice chancellors shall be non-voting members of the Campus Council.

C. Officers and Duties

- 1. The Campus Council shall elect, in the spring, its Chair and Vice Chair from its members. The term of the new officers will begin the following fall for a one-year term.
- 2. Should the Chair of the Campus Council be unable to complete the term of office, the Vice Chair shall become, for the unexpired term, Chair of the Campus Council.
- 3. The Secretary of the Campus Council shall be appointed by the Chair of the Campus Council, but with voting privileges only if entitled thereto by virtue of election to the Campus Council.
- 4. The duties of the officers of the Campus Council shall be those normally associated with their respective offices.

D. Meetings

- 1. The Campus Council shall meet at least once each semester, and at such additional times as the Chair of the Campus Council deems appropriate or upon call of the Chancellor.
- 2. A meeting notice and tentative agenda shall be distributed by the Secretary to all members of the Campus Council, Faculty Senate, Student Senate, and Staff Senate, and to all members of the faculty, at least three business days in advance of each regular or special meeting.
- 3. A majority of the voting members of the Campus Council shall constitute a quorum at any meeting. An action of the Campus Council shall require a simple majority vote of those present and voting, a quorum being present.
- 4. Minutes of each regular and special meeting of the Campus Council shall be promptly distributed by the Secretary to all members of the Campus Council, to the chairpersons of the Faculty Senate, the Student Senate, and the Staff Senate, to all members of the faculty, to all vice chancellors and deans, and to the Chancellor. Minutes shall also be available in the office of the Secretary for inspection by any interested person and shall be deposited in the office of the Vice Chancellor for Academic Affairs as the office of record.

E. Committees

- 1. The standing Executive Committee shall consist of eight members. Membership includes the Chair and Vice-Chair of Campus Council. The remaining members will be elected by the Campus Council and shall consist of two members from each of the faculty, staff, and student member groups. The term of appointment shall be for one year. Members can be re-appointed.
 - a. Any person represented on the Campus Council may submit to the Committee, through a member of the Council, proposed motions, reports, discussion items, or other business to be placed before the Council, with an appropriate rationale to accompany each such proposal. The Committee shall, before each of its meetings, call attention to this privilege by notice in *Arkansas Newswire*.
 - b. The Committee shall review each proposal submitted under the provisions of paragraph a above and may recommend that the proposal be changed or withdrawn by the initiator(s) thereof, who may accept or reject any such recommendation.
 - c. The Committee shall review all legislation reported by the Faculty Senate, Student Senate, or Staff Senate. If final action is required by the Campus Council, the Committee shall include such items as top priority on the agenda for the next meeting of the Campus Council. If legislation reported by the Faculty Senate, Student Senate, or Staff Senate appears to the Committee to be legislation which rests within the sole jurisdiction of a Senate other than the one from which it was reported, it shall be promptly referred to the Senate with sole jurisdiction over such legislation and shall be considered enacted only if approved by the Senate with sole jurisdiction.
 - d. The Committee shall prepare, for each meeting of the Campus Council, a tentative agenda, consisting of a priority-ordered list of items. The agenda shall include all items submitted under the provisions of paragraph a above and not subsequently withdrawn; any item(s) referred to the Campus Council for final action by the Faculty Senate, Student Senate, or Staff Senate; and such items should be carried over from the agenda adopted at the preceding meeting of the Campus Council.
 - e. The agenda prepared by the Committee shall be submitted to the Secretary of the Campus Council for distribution.
- 2. The Campus Council shall utilize the standing committees of the faculty, students, staff, and administration as the Campus Council deems appropriate.

3. The Campus Council may establish appropriate *ad hoc* committees. Provision shall be made for faculty, student, staff, and administration representatives on such committees unless the Campus Council deems such provision clearly inappropriate.

F. Amendments to Article VI

- 1. The Campus Council may adopt amendments to Article VI subject to approval of the Board of Trustees, provided, however, that such amendment may not alter those areas of sole jurisdiction reserved to the Faculty Senate, the Student Senate, or the Staff Senate.
- 2. One or more proposed amendments to Article VI may be presented to the Campus Council at any regular or special meeting. Any such proposal may be amended at that same meeting by majority vote of those present and voting, a quorum being present.
- 3. A recommendation to amend Article VI shall not be voted upon at the same Campus Council meeting at which the proposed amendment was presented. If such proposal is amended by the Campus Council, the amended proposal shall not be voted upon at the same meeting at which such proposal was amended.
- 4. If approved by a majority of those present and voting at a regular or special meeting of the Campus Council, a quorum being present, such recommendation shall be promptly forwarded to the Chancellor with a request that it be promptly forwarded to the Board with the Chancellor's own recommendation regarding the proposed amendment.
- 5. An amendment of Article VI shall be effective from the time of its adoption by the Board of Trustees, or at a future time specifically set by the Board of Trustees.

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