

PHILLIPS COMMUNITY COLLEGE
BOARD POLICY

Policy: 220

Subject: College Governance and Committee Structure

Date Adopted: 6/68

Revised: 8/88, 5/25

Reviewed: 7/19

Purpose and Scope

Phillips Community College of the University of Arkansas (PCCUA) promotes a campus governance structure with transparent decision-making that aligns with the institution's mission and strategic priorities. This policy defines the roles, responsibilities, and processes for governance bodies, ensuring active participation from administration, faculty, staff, and students in shaping policies, procedures, and campus initiatives. This procedure applies to all members of the campus community involved in governance.

The Chancellor serves as the Chief Executive Officer of PCCUA and is appointed by the University of Arkansas Board of Trustees (BOT) upon recommendation of the University of Arkansas System President.

Governance Structure and Representation

The governance structure consists of the following bodies, each defining the representation and scope of their respective group:

- **Executive Council:** Comprises key administrative leaders appointed by the Chancellor including, but not limited to, Chancellor, Vice Chancellor for Instruction, Vice Chancellor for Admission and Records, Vice Chancellor for Student Services and Campus Life, Vice Chancellor for Finance & Administration, Vice Chancellor for College Advancement and Resource Development, Vice Chancellor for Arkansas County, Associate Vice Chancellor for Information Technology, and Associate Vice Chancellor for Enrollment Management. This group is responsible for strategic decision-making and implementation of college policies. Voting rights extend to all members.
- **Faculty Senate:** Represents all full-time faculty and is responsible for voicing concerns and making recommendations on academic policies, curriculum, faculty welfare, and other matters of faculty interest. Voting rights extend to all full-time faculty.
- **Staff Senate:** Represents all full-time, part-time, and part-time extra help staff members and addresses issues affecting non-faculty employees, including workplace policies and professional development. Voting rights extend to all full-time employees.
- **Student Government Association:** Represents all students and advocates for student interest, organizes activities, and participates in campus governance. Voting rights extend to all members.

Meetings

Each body shall conduct meetings that are announced at least five (5) days in advance, with agendas provided for their respective members. Meetings will be open to all represented individuals, although floor time may be limited. Minutes of all meetings shall be distributed promptly to members and archived for public access upon request.

Constitutional Changes

Proposed changes to the constitutions of the Faculty Senate, Staff Senate, and Student Government Association must be submitted for administrative review. The Executive Council will review these changes to ensure they align with campus policies and governance standards. Upon approval by the Executive Council, changes and any subsequent amendments will become effective.

Authority and Responsibilities

The governance bodies are authorized to develop and recommend policies and programs relevant to their constituencies, including educational policies, academic standards, student affairs, and employee welfare. The Executive Council, Faculty Senate, Staff Senate, and Student Government Association are empowered to provide input on campus-wide issues and make recommendations directly to the Chancellor.

The Chancellor, with the Executive Council, considers recommendations and allows the opportunity for full discussion on policy revisions, new policy development, and/or policy deletions. If the Chancellor does not act favorably on a recommendation within two weeks, the respective governance body may readdress the issue internally for further discussion and possible revision or the campus governance structure may request that the President of the University of Arkansas System consider the matter upon a three-fifths vote of all governing bodies representing students, faculty, and staff. If a resolution is not achieved within 30 days, the President may submit the recommendation to the University of Arkansas Board of Trustees for consideration. The Chancellor shall have broad, discretionary authority to implement policies necessary to the operation of the campus that are consistent with the Board and the UA System policies.

Related Information

This campus procedure was drafted in accordance with the University of Arkansas Board of Trustees Policy 100.4 (Chapter III, Section 5, Campus Governance) and is effective upon review and approval by the Board of Trustees. Upon approval, the proposed campus governance structure shall be adopted and shall supersede all existing instruments of governance pertaining to the campus. Subsequent amendments shall follow the same procedure. Any proposed new or revised campus governance structure shall take effect upon approval of the Board, which reserves the discretion to amend or remand any proposed campus governance structure for further consideration.

Other applicable documents:

- PCCUA Administrative Procedure 220.01

- Faculty Senate Constitution

- Staff Senate Constitution

- Student Government Association Constitution