

CONSTITUTION OF THE CAMPUS ASSEMBLY FOR THE UNIVERSITY OF ARKANSAS FOR  
MEDICAL SCIENCES CAMPUS

ARTICLE I

Purposes

The purposes of the University of Arkansas for Medical Sciences Campus Assembly are:

1. To provide an organization that will permit a broad base for campus governance through a participating involvement of students, faculty, and staff in the development and recommendation of guidelines and regulations for campus affairs in relation to those matters that affect the quality of campus life as well as to those matters that enhance and sustain an environment of academic excellence;
2. To generate and promote understanding, collaboration, and a sense of community on this campus; and
3. To provide a representative forum for the communication and exchange of ideas as the basis for a deliberative synthesis of recommendations to the Chancellor and, through the Chancellor's Office, to the President of the University on matters of concern to members of the Assembly.

ARTICLE II

Definitions

Throughout this governance document the following definitions will be used:

- Faculty: Those individuals holding academic rank as follows:  
Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, and Assistant Instructor.
- Students: Those individuals enrolled in undergraduate, graduate, postdoctoral, or trainee programs.
- Staff: Those individuals employed by the Campus in one of the following categories (as defined by the document titled "UAMS Job Titles" in Appendix I):

Professional Non-Faculty

Executive, Administrative,  
Managerial Technical and  
Paraprofessional Clerical and  
Secretarial  
Skilled Crafts  
Service and Maintenance

### ARTICLE III Composition

Section 1. The Campus Assembly is composed of three deliberative bodies:

- a. The Academic Senate
- b. The House of Delegates
- c. The Associated Student Government

Section 2. The Academic Senate will be composed of:

- a. Elected representatives of the faculty
- b. Elected officers of the Academic Senate
- c. A representative member of the Associated Student Government.

Section 3. The House of Delegates will be composed of:

- a. Elected officers of the House of Delegates
- b. Elected representatives from relevant campus groups

Section 4. The Associated Student Government will be composed of:

- a. Elected representatives from each school at the University of Arkansas for Medical Sciences.
- b. Elected officers of the Associated Student Government
- c. Two staff members of the UAMS Campus and Student Support Services

#### ARTICLE IV Functions

Section 1. The UAMS Campus Assembly provides a representative campus forum whose purpose is outlined in Article I.

Section 2. The Academic Senate shall have the authority to make recommendations to the Office of the Chancellor on any matter of faculty affairs or campus-wide concern, including such matters as research facilitation, education, faculty appointment, promotion, tenure, dismissal, and non-reappointment as well as safety, security, salary and compensation, fringe benefits, work schedules, work conditions, job evaluations, and broad academic policies and programs at UAMS. The Academic Senate does have the responsibility to guarantee, through review and deliberation, the purposes of the Assembly as stated in Article I of this document.

Section 3. The House of Delegates shall have the authority to make recommendations to the Office of the Chancellor on any matter of general campus-wide concern including: safety/security, traffic, fringe benefits and health services, salaries, work schedules, working conditions, job evaluation, and other non-academic affairs.

Section 4. The Associated Student Government shall have the authority to make recommendations to the Office of the Chancellor on any matter of student affairs or campus-wide concern, including such matters as education, safety, security, work schedules, work conditions, and student affairs policies and programs at UAMS.

Section 5. All recommendations from the Academic Senate, House of Delegates, or the Associated Student Government shall be sent to the Office of the Chancellor. If the Chancellor declines to act favorably upon such a recommendation within two weeks of receiving it, the campus governance structure may request that the President consider the matter upon a three-fifths vote of all three governing entities representing students, faculty, and staff. If a resolution is not achieved within 30 days, the President may submit the recommendation to the Board of Trustees for consideration.

Section 6. Unless otherwise indicated in their Bylaws, meetings of the Academic Senate, House of Delegates, and the Associated Student Government and its committees are open to all represented persons, although floor privileges may be limited. The Chairpersons/Presidents of the Academic Senate, House of Delegates, and the Associated Student Government and any associated committees may extend floor privileges to those persons who are not members. For meetings of the Academic Senate, House of Delegates, and the Associated Student Government, the date, time, tentative agenda, and location of meetings must be published at least one week in advance of the meeting.

Section 7. The Secretary of the Academic Senate, House of Delegates, and the Associated Student Government shall promptly prepare minutes of each meeting and shall forward them to the President-elect/Vice President of the appropriate body. The President-elect/Vice President shall thereupon promptly duplicate the minutes and send them to all members of the appropriate body. In addition, a copy of these minutes shall be made publicly available.

## ARTICLE V Amendments

Amendments to the Constitution of the Campus Assembly must be considered in both the Academic Senate and the House of Delegates and require an affirmative vote of two-thirds (2/3) of the members present and voting, providing that a quorum is present in both the Academic Senate and the House of Delegates. A proposed amendment may be offered by any member of the Academic Senate or House of Delegates, or by any committees of these bodies. No vote can be taken upon a proposed amendment until it has been submitted to the Executive Committee of the House of Delegates and the Academic Senate and published as part of the agenda for two consecutive meetings of these bodies. All proposed amendments must be in written form when placed on the agendas. Any amendment approved by the Assembly as specified above shall become effective when approved by the Board of Trustees of the University, or after approval by the Board of Trustees, on a day specified therein.

## APPENDIX I

### UAMS Job Titles

#### Clerical and Secretarial

Collector II	Assistant Resident Hall Manager
Financial Counselor	Accounting Assistant II
Accounts Supervisor	Data Input Supervisor
Information Specialist I	Data Input
Operator I Multi-Media Technologist	Controller I Data Input
Operator II Multi-Media Technologist	Controller II Data Input
Operator III Administrative Secretary	Clerk I
Nursing Unit Coordinator	Clerk II
Personnel Assistant I	Clerk III
Hospital Admissions Supervisor	Clerk Typist I
Purchasing Assistant	Clerk Typist II
Library Assistant II	Clerk Stenographer I
Library Assistant I	Cashier I
Secretary III	Medical Records Technician
Secretary II	Admission Interviewer
Secretary I	Cashier III

#### Executive, Administrative and Managerial

Project Director	Vice Chancellor for Academic Affairs
Associate Project Director	Vice Chancellor for Administration
Assistant Project Director	Vice Chancellor for Finance
Chancellor	Associate Dean
Dean, College of Medicine	Assistant Dean
Dean, College of Nursing	Director of Planning, Organization and Development
Dean, College of Pharmacy	Director of Campus Operations and Services
Dean, College of Health-Related Professions	Assistant Treasurer
Hospital Director	Purchasing Agent
Controller	Assistant Purchasing Agent
Chief Pharmacist	Instrumentation Engineer
Associate Hospital Director	Director of Personnel
Assistant Hospital Director	Director of Patient Accounts
Director of Library	Director of Information
Director of Biomedical Communications	Director of Medical Records
Director of Human Relations	Clinic Manager
Director of Student Affairs	Director of Housekeeping
Chief Respiratory Therapist	Director of Social Services
Administrative Assistant I	

Administrative Assistant II  
Director of UAMS Computer Facility  
Director of Nursing Service  
Associate Director of Nursing  
Assistant Director of Nursing  
Director of Physical Plant  
Assistant Director of Physical Plant  
Director of Dietary  
Assistant Director of Dietary  
Director of Hospital Admissions

Residence Hall Manager  
Security Chief  
Manager of Book Store  
Director of Volunteer Service  
System Development Manager  
Departmental Chairperson Director  
Area Director  
Assistant Director of Programs  
Associate Director of Programs  
Project Coordinator  
Chief Accountant

### Faculty

Professor  
Associate Professor  
Assistant Professor  
Instructor  
Assistant Instructor  
Librarian  
Research Associate

Lecturer  
Associate Librarian  
Assistant Librarian  
Teacher  
Instructional Development Specialist II  
Instructional Development Specialist I  
Program Coordinator

### Professional Non-Faculty

Audiologist  
Pharmacist I  
Pharmacist II  
Accountant III  
Accountant II  
Accountant I  
Nurse Anesthetist  
Social Worker II  
Social Worker I  
Speech Therapist  
Nursing In-Service  
Instructor I  
Nursing In-Service  
Instructor II  
Head Nurse  
Assistant Head Nurse  
Internal Auditor  
Physical Therapist  
Health Physics Technologist  
Mental Health Counselor II  
Medical Records Librarian

Physician Assistant I  
Physician Assistant II  
Nutritionist  
Research Technician II  
Registered Nursing Practitioner I  
Charge Nurse  
Dietitian II  
Dietitian I  
Registered Nurse II  
Registered Nurse I  
Occupational Therapist  
Medical Technologist III  
Medical Technologist II  
Medical Technologist I  
Psychological Examiner  
Personnel Assistant II  
Chief Medical Illustrator  
Medical Illustrator  
Clinical Nursing Specialist  
Head of Instructional TV  
Chief of Photographic Service

Registered Nursing Supervisor  
Assistant Chief Respiratory Therapist

Project Assistant  
Research Assistant

### Service/Maintenance

Food Service Manager  
Laboratory Assistant II  
Laboratory Assistant I  
Grounds Foreman  
Animal Care Specialist I  
Cook III  
Food Service Supervisor I  
Service Supervisor II  
Physical Therapy Assistant  
Mental Health Assistant II  
Custodial Supervisor II  
Security Officer  
Driver I  
Maintenance Repairman I  
Cook II  
Linen Supervisor  
Plumber Helper  
Carpenter Helper  
Formula Room Supervisor  
Heating and A/C Helper  
Nursing Assistant II  
Nursing Assistant I

Custodial Supervisor I  
Laboratory Aide II  
Dietary Supervisor  
Mental Health Assistant I  
Groundskeeper II  
Cook I  
Painter Helper Food  
Morgue Assistant  
Custodial Worker II  
Food Service Worker II  
Teaching Assistant  
Seamstress  
Groundskeeper I  
Escort  
Custodial Worker I  
Food Service Worker I  
Photographic Assistant  
Pharmacy Assistant  
Laboratory Aide I  
Formula Room Aide  
Elevator Operator  
Plaster Helper

### Skilled Crafts

Assistant Physical Plant  
Supervisor  
A/C Foreman  
Electrician Foreman  
Plumber Foreman  
A/C Mechanic II  
Mechanic I  
Plumber II  
Carpenter I  
Carpenter II  
Central Plant Operation Supervisor  
Electrician II  
Electrician I

Painter Foreman  
Boiler Operator I  
Welder  
Painter I  
Plasterer I  
Construction Inspector I A/C  
Construction Inspector II  
Instrumentation Technician I  
Instrumentation Technician II  
Closed Circuit TV Engineer  
Baker I  
Baker II

## Technical and Paraprofessional

Production Manager	LPN II
System Programmer II	Mental Health Counselor I
System Analyst I	Stores Supervisor
System Analyst II	Photolab Supervisor Operation
Supervisor II	Assistant Chief of Security
Application Programmer I	Embalming Technician
Application Programmer II	Occupational Therapy Assistant
Chief X-ray Technologist	Recreational Therapist
Animal Care Specialist III	ECG Technician I
Nuclear Medicine	Histology Technician I
Technologist III	Surgical Technician
Nuclear Medicine	Dental Assistant
Technologist II	Photolab Technician
Nuclear Medicine	EEG Technician I
Technologist I	Draftsman I
X-ray Technician III	Histology Tech II
X-ray Technician II	Research Tech I
Central Supply Supervisor	Photographer I
Research Technologist II	Respiratory Therapy Tech
Research Technologist I	Graphic Artist Respiratory
Therapist	Dental Hygienist
Photographer II	Switchboard Operator II
Operations Supervisor I	Switchboard Operator I
Computer Operator I	Central Supply Technician I
Computer Operator II	Central Supply Technician II
Computer Operator III	Central Supply Technician III
Pathology Curator	Laboratory Supervisor
Social Worker Assistant	Tissue Screener III
Cytotechnologist	Tissue Screener II
Pharmacy Technician	Tissue Screener I
Assistant Director of Housekeeping	Research Technician Supervisor
Associate Director of Housekeeping	Histology Technician III
Chief Cardiology Technologist	Necropsy Technician III
EEG Technician II	Histology/Necropsy Tech II
ECG Technician II	Histology/Necropsy Tech I
X-ray Therapy Technician	Necropsy Technician II
Laboratory Assistant III	Necropsy Technician I
Certified Respiratory Therapy Technician	Medical Program Evaluator III
LPN I	Medical Program Evaluator II
	Medical Program Evaluator I
	X-ray Technician I



Organization of Professional Non-Faculty for Purposes of Determining Representation in the UAMS  
Academic Senate Based on Job Titles

Accountant/Audio Visual

Accountant I, II, III  
Internal Auditor  
Personnel Assistant II  
Medical Illustrator  
Medical Records Librarian  
Head of Instructional TV  
Chief of Photographic Service

Health Related Professions

Audiologist  
Social Worker I, II  
Speech Therapist  
Physical Therapist  
Assistant Nutritionist/Dietician I, II  
Occupational Therapist  
Psychological Examiner  
Health Physics  
Technologist Mental  
Health Counselor II  
Assistant Chief Respiratory Therapist  
Physician Assistant I, II

Nursing

Nurse Anesthetist  
Nursing In-Service  
Instructor I, II  
Head Nurse, Assistant  
Registered Nursing  
Practitioner I  
Charge Nurse Registered  
Nurse I, II Registered  
Nursing Supervisor Clinical  
Nursing Specialist

Technicians

Research Technician II  
Medical Technologist I, II, III  
Project Assistant  
Research

Board Policy 1210.1 Revision Dates:  
March 10, 2025 (Proposed Revision)  
May 26, 2022 (Revised)  
September 8, 2016 (Revised)  
January 19, 1996 (Revised)  
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May 4, 1990 (Revised)  
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May 30, 1980 (Revised)  
May 6, 1977